



QUICK CHECK LIST

CREATE YOUR UNIQUE LOGIN

- Only one profile is needed per entry/team
- Enter the **Primary Login Email** (The team leader's email address)
- Choose a **Password** (Numbers & Letters ONLY)
- **Make note** of login email and password so that you can return to the site and continue working on your project.

ENTER PROFILE INFORMATION (school, advisor, your name, address, phone etc.)

- If your school is not listed, please email your school information to BIG Idea at (kelly@growsd.org and sbdc@growsd.org)
- If you are completing this project on your own and not as part of a class project, please select "Independent Study" in the Advisor Field.
- If you are completing this project as part of a class and your teacher is not listed in the Advisor list, please have your teacher create an Advisor account before proceeding.

ENTER BUSINESS NAME AND ADDITIONAL TEAM MEMBERS

COMPLETE THE **BIG IDEA** ENTRY FORM

- See **Rules page at www.BIGideaSD.com** for complete details and instructions
- Talk to a business owner in your industry or community for input
- **Save draft** (see Competition Process PDF #1.5)
- Watch your **word count**
- Double-check **spelling and grammar**
- **Do Not** submit your BIG Idea entry until you are complete. You can save your draft and revise until you submit.

OPTIONAL: CREATE YOUR MARKETING DESIGN

- See **Rules page at www.BIGideaSD.com** for complete details and instructions

OPTIONAL: UPLOAD FILE FOR YOUR MARKETING DESIGN

- Click on Marketing Design and upload file.
- Max file size: 2MB
- Acceptable formats are .PDF or .JPG
- **Name file as "your business name" ad**

SUBMIT YOUR ENTRY

DON'T FORGET: COMPLETE THE SURVEY!

*Be Sure to:

- Review the **Competition Process document** &FAQ's
- Check out our Resource links on www.BigideaSD.com!
- Any Questions email kelly@growsd.org.